

Jonah Green and Associates  
3930 Knowles Avenue #200  
Kensington, MD, 20895  
Phone # (301) 466-9526  
Statement of Policies  
For Clients and Clients' Guardians

Thank you for choosing us as your mental health provider. Please read the following information.

**1) Confidentiality**

All information that you or your child gives to us is kept strictly confidential except in the following circumstances:

- You sign a release of information stating that we can communicate with a particular person or entity
- You or your child presents as a danger to self or others
- There is evidence of abuse or neglect of a child or vulnerable adult

We may consult regarding cases with licensed mental health professionals, who are bound to keep the details of such cases confidential, for the purpose of providing the highest quality of care. During these consultations we only discuss clinically relevant details, and do not provide identifying information such as names, places of work, etc.

**2) Evaluation and Methods of Treatment**

Prior to beginning treatment, we will conduct an evaluation and determine a mental health diagnosis or diagnoses, if indicated. We will then develop a treatment plan together that may include individual, family, couples, and/or group psychotherapy, as well as advocacy/case management services. We will discuss options for treatment and we may make referrals for you, your family, or your child to receive other services (psychiatric, educational, recreational, medical, etc.).

**3) Policy regarding missed appointments**

You are responsible for paying for your scheduled time unless you cancel more than 24 hours in advance.

#### **4) Payment Policies**

Payment is due at the time of service, unless otherwise agreed upon. We accept payment by check, money order, and cash; in certain circumstances we accept credit cards. We charge a fee for returned checks.

When applicable, we will provide you with a monthly bill that can be used to obtain reimbursement from insurance companies or other sources. In certain cases we may bill insurances directly; please know that if we do we may need to provide them with clinical information.

Thank you. We look forward to working with you.